



Early Childhood Coalition Elected Leadership

Elected leadership for the ECC shall consist of the following positions: one Coalition Chair, one Secretary, and at least one chair per each of the current coalition workgroups.

Eligibility

To be eligible a person must be nominated by self or another ECC member. The nominated person must be a current member of the ECC and demonstrate active membership and engagement with the ECC for the past calendar year.

Terms

Leaders of the ECC are eligible for unlimited consecutive one (1) year terms but will be elected annually. Elections will be held during the ECC quarterly meeting in April. Nomination and election of workgroup chairs will be determined by ECC members representing and actively participating in the respective workgroup meetings and activities.

Elected Leadership Meetings

Meetings of the ECC Elected Leadership will be held quarterly every second Tuesday of January, April, July, and October prior to the ECC general meetings.

Leadership Vacancies

ECC Leadership vacancies shall be nominated by membership within 30 days of the vacancy and elected during the next quarterly meeting. Workgroup vacancies will be determined by ECC members representing and actively participating in the respective workgroup meetings and activities.

Voting

Each member of the ECC shall be entitled to vote in person or electronically if deemed necessary for the transaction of business. In the event of an electronic vote, members will vote accordingly and sufficient documentation will be kept and provided at the next official meeting. Only current members to the ECC shall have voting rights.

Position Descriptions

Coalition Chair

The Chair shall preside at all meetings of the ECC and shall exercise leadership to ensure the goals and objectives of the ECC are carried out. The Chair shall have the powers and duties of supervision and management as it pertains to the office of Chair. The Chair shall serve a one-year term for up to two consecutive terms and should be elected each year. The Chair shall: convene and manage meetings; set the agenda; represent the ECC at meetings; and assure compliance with Operating Procedures

Secretary

The secretary shall be an elected member of the ECC and shall be responsible for the written minutes of the ECC, including the authority to be the representative signatory on all board approved documents. The Secretary shall serve a one year term and be elected each year.

Workgroup/Sub-Committee Chairs

Work groups/Sub-committees shall provide ongoing reports and recommendations to the ECC to ensure ongoing communication and leadership as it relates to the overall goals and objectives of the ECC.

Current ECC Workgroups:

- Community Outreach Workgroup
- Education Workgroup
- Childcare Workgroup